



## Application for Grant Funding

Submission Date \_\_\_\_\_

Name of applicant, full address and contact information to whom assistance will be directed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this individual related to a member of the Board of Directors, this organization, or to any of its employees? If so, state that relationship:

\_\_\_\_\_  
\_\_\_\_\_

**Please attach a brief description of the purpose of this project (500 words)**

**Amount requested** \_\_\_\_\_

Over what period? \_\_\_\_\_

When will the Project begin? \_\_\_\_\_

When will the Project end? \_\_\_\_\_

Project Manager name & contact number: \_\_\_\_\_

**Please attach the details of the project (2 pages)**

- State the problem(s) to be solved
- State the need/significance of work to be done, specifically how this work is directly related to the mission of this Foundation
- Please discuss methodology in detail
- Please give details of any background information you feel is necessary

**Detail Budget Justification (1 page)**

- Please give a breakdown of the estimates for the cost of the work to be done, including bids from vendor(s) and sub-contracts
- If you have applied to anyone else for financial support, please state to whom and when you applied, what amount was requested, the result or when a decision is expected.
- If you have been able to obtain any other funding, including "in-kind" support (e.g. equipment, office space, labor, etc.) please give details and estimated value.

**Monitoring and Evaluation (1 page)**

